

GRADUATION REQUIREMENTS

The purpose of this policy is to establish graduation requirements for the students of Capitan Municipal Schools.

In order to receive a diploma, students must meet all specified requirements as established by the Capitan Municipal Schools Board of Education and the State of New Mexico as outlined in §22-13-1.1 NMSA 1978 and 6.29.1.1 NMAC.

Students entering the ninth grade after 2008, including special education students with an Individualized Education Program (6.29.1.9-J-13 NMAC), must complete twenty-seven (27) high school credits to be eligible for a diploma.

At the end of grade eight (8) through eleven (11), each student shall prepare an interim next step plan that identifies the coursework for the grades remaining until graduation. The plan shall explain any differences from previous next-step plans and shall be filed electronically in the district's student information system. A copy of the plan signed by the student, the student's parent, and the student's guidance counselor or other school official charged with coursework planning for the student shall be filed with the high school principal.

An individualized education program (IEP) that meets all applicable transition and procedural requirements of the federal Individual with Disabilities Act for a student with a disability shall satisfy the next-step plan requirements.

The next step planning process shall be based on reports of college and workplace readiness assessments, as available, and other factors to ensure that a student is informed about curricular and course options, including honor or advanced placement courses, dual credit courses, and distance learning courses.

Once a student has entered ninth grade, the graduation requirements shall not be changed for that student from the requirements specified in New Mexico statutes or the Capitan Board of Education at the time the student entered ninth grade.

Marching band, junior reserve officers' training corps of any other co-curricular physical activity may qualify as the required physical education requirement.

Final examinations shall be administered to all students in all classes offered for credit.

Parents are to be notified in writing at the beginning of second semester and again ~~not later than~~ at the conclusion of the third (3rd) nine (9)-weeks grading period of their student's senior year if the student is at risk of not meeting all graduation requirements. Progress reports are to be provided to parents and students at each grading period.

A high school student required to transfer to an out-of-state school by the transfer of the student's parents, who are members of the New Mexico National Guard or the armed forces of the United States, may request that a diploma be issued by the New Mexico high school of transfer. The student must meet the guidelines and comply with the requirements of the New Mexico Statutes ~~Annotated~~ regarding military dependent transfers and their courses and grades must meet or exceed New Mexico's requirements for graduation as determined by the School District.

Bilingual education shall be provided to meet the identified educational and linguistic needs of identified students as part of their program of studies.

A student shall not be awarded a New Mexico Diploma of Excellence if the student has not demonstrated competency in the subject areas of mathematics, reading and language arts, writing, social studies, and science, including a section of the Constitution of the United States and the Constitution of New Mexico based on standards-based assessments or has completed a locally developed alternative demonstration of competency.

Graduation Requirements		
Subject Area	Units	Additional Information
English	4.0	English I, II, III* and IV
Mathematics	4.0	One class must be equivalent to or higher than Algebra II* or higher, unless the parent submits written, signed permission for the student to complete a lesser mathematics unit; and provided that a financial literacy course that meet state mathematics content standards shall qualify as one of the four required mathematics units
Science	3.0	Two must have a laboratory component
Social Studies	3.5	New Mexico History (.5); World History and geography (1); US History and geography (1*); Government and economics (1)
Physical Education	1.0	Participation in marching band, junior reserve officers' training corps, or interscholastic sports sanctioned by the New Mexico Activities Association or any other co-curricular physical activity may qualify for PE requirement
Health	0.5	May be taken in the 8 th grade
Career Cluster, Workplace Readiness or a Language other than English	1.0	See your counselor to find out what classes fulfill this requirement
Electives	10	
TOTAL CREDITS	27	
<i>One credit must be earned in an Honors, Dual Credit, AP Course, or online/distance learning course</i>		
<i>*If a student does not earn "proficient" scores on their state-mandated Graduation Exam, but they have taken the test every time required, then the student may earn the right to use an Alternative Demonstration of Competency (ADC). One of the ADC's requires a student to pass specific courses and their End of Course (EOC) exam. Examples of classes and tests they must pass are English III, Algebra II, US History, Biology or Chemistry. Check specific details with the school counselor.</i>		

If a student exits from the school system at the end of grade twelve (12) without having satisfied the above requirements, the student shall receive an appropriate state certificate indicating the number of credits earned and the grade completed. ~~If within five (5) years after a student exits from the school system, the student satisfies the requirements listed, the student may receive a high school diploma of excellence.~~ Students issued a certificate may provide alternative demonstrations of competency within five years of exiting the school system in order to satisfy competency in require core content areas and earn a New Mexico diploma of excellence.

The Superintendent shall develop a regulation for the enforcement of this policy.

Regular Education

~~Ninth grade class of 2009-2010 and after. A minimum of twenty seven (27) units of credit aligned to the state academic content and performance standards as listed below are required for graduation for those beginning with the ninth (9th) grade class of 2009-2010. A student may receive a high school diploma of excellence after having demonstrated accomplishment of the standards or a portfolio of standards based indicators in mathematics, reading and language arts, writing, social studies, and science adopted by the Secretary of Public Education. A student may also receive the Seal of Bilingual Bilitery on the diploma of excellence and have it noted on the school transcript by studying and attaining proficiency in a language other than English. If a student exits from the school system at the end of grade twelve (12) without having satisfied the above requirements, the student shall receive an appropriate state certificate indicating the number of credits earned and the grade completed. If within five (5) years after a student exits from the school system, the student satisfies the requirements listed, the student may receive a high school diploma of excellence. Graduation requirements shall not be changed for a student entering the ninth (9th) grade from the requirements specified in law at the time the student enrolled in the ninth (9th) grade.~~

Graduation requirements may be met as follows:

- ~~• By successful completion of subject area course requirements.~~
- ~~• By mastery of the standards or a portfolio of standards-based indicators adopted by the Secretary of Public Education in accordance with 6.19.7 NMAC and other competency requirements for the subject as determined by the Board.~~
- ~~• By earning credits through correspondence courses that meet graduation requirements and/or by passing appropriate courses at the college or university level if the courses are determined to meet standards and criteria established by the Board.~~

Graduation requirements are:

For students entering as ninth (9th) graders in 2009-2010 at least one (1) unit of the following twenty-seven (27) units must be earned in an advanced placement or honors program, a dual credit course or distance learning course:

English (grammar, nonfiction writing
—and literature emphasis)——4.0 units***
Math (one [1] equal to algebra II or higher
—unless parents sign off and a financial literacy
—course may meet one of the required units)——4.0 units* ***
Science (all with a laboratory component)——3.0 units* ***
United States History and Geography,
—World History and Geography, and
—Government and Economics and one
—half (1/2) unit of New Mexico History——3.5 units
Physical Education or marching band or Jr. ROTC
or NMAA sanctioned interscholastic sports——1.0 unit
Career cluster course, workplace readiness
—or language——1.0 unit
Electives including student service learning——10.5 units**
Total——27.0 units

*For students entering the ninth (9th) grade in the 2017-2018 school year and after, a course in computer science may satisfy either a unit of mathematics or science, but not both, if taken after competency is determined in the subject for which the unit is applied.

**For students entering the eighth (8th) grade in the 2012-2013 school year and after, a course in health education is required prior to graduation.

***A department approved work-based training or career and technical education course that meets state academic content and performance standards in English, mathematics, or science shall qualify as one (1) of the requirements needed for graduation in each of these areas.

A student shall develop and file an updated final next-step plan during the senior year and prior to graduation that conforms with the requirements for a student curriculum plan pursuant to [22-13-1.1 NMSA 1978](#). The plan shall explain any differences from previous interim next step plans, shall be filed with the principal of the student's high school and shall be signed by the student, the student's parent or guardian and the student's guidance counselor or other school official charged with coursework planning for the student. An individualized education program (IEP) filed with the principal that meets the applicable transition and procedural requirements of the federal Individuals with Disabilities in Education Act for qualified students shall satisfy the next step requirements for that student.

Special Education

~~Listed above, under "Regular Education," are the requirements that must be completed before a student may receive a high school diploma or diploma of excellence. Completion of graduation requirements for special education students who do not meet the required units of credit shall be determined on a case by case basis in accordance with the special education course of study and the individualized education program of the student.~~

Adopted: August 19, 2019

LEGAL REF.:

[22-13-1.1 NMSA \(1978\)](#)

[22-13-1 .4 NMSA \(1978\)](#)

6.19.7 NMAC

6.29.1.9 NMAC

CROSS REF.:

[IGD](#) - Curriculum Adoption

[IGE](#) - Curriculum Guides and Course Outlines

[IHA](#) - Basic Instructional Program

[IIE](#) - Student Schedules and Course Loads

[IKA](#) - Grading/Assessment Systems

[JFABC](#) - Admission of Transfer Students

[JG](#) - Assignment of Students to Classes