



Capitan Municipal Schools
Parent and Family Engagement Policy

The federal Elementary and Secondary Education Act (ESEA) as amended by Every Student Succeeds Act (ESSA) in section 1112 (e) requires that local educational agencies (LEAs), which receive Title I funds, provide notice and outreach to parents in multiple areas. Parents have the right to request educational information from the school regarding student progress and educator qualifications at any time during the school year.

The District Wide Parental Involvement Policy includes listing and describes other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parent's capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- Training parents to enhance the involvement of other parents;
- In order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- Adopting and implementing model approaches to improving parental involvement;
- Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- Providing other reasonable support for parental involvement activities under section 1118 as parents may request.

SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

The Capitan Municipal Schools will: Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

Capitan Municipal Schools are dedicated to providing a high quality education that meets the rigor and requirements of the New Mexico Common Core State Standards. All core instruction will be delivered by highly qualified instructors. The learning environments are supportive and effective to enable our students to achieve at their highest potential.

- **Hold parent-teacher conferences twice a year during which this compact will be discussed as it relates to the individual child's achievement.** Parent-teacher conferences will be held twice per year. The conferences will be scheduled at the end of the first quarter grading period and then again at the end of the third quarter grading period. Parents will be encouraged to communicate frequently with their children's teachers concerning their academic progress.
- **Provide parents with frequent reports on their children's progress.** Parents will be provided with progress reports reflecting their child's progress mid-way through each grading period and encouraged to schedule a meeting if they believe their child is not making sufficient progress. Parents will also be provided assessment results in a timely manner. Assistance with the interpretation of the assessment results will be offered or accompanied with each assessment.
- **Provide parents reasonable access to staff.** Parents will be encouraged to attend parent-teacher conferences. Capitan Municipal Schools will also encourage parents to volunteer in the classrooms, participate in classroom activities, and make an appointment with their child's teacher if concerns arise. We will ensure all teachers have met the State qualification and licensing criteria for grade level and subject areas in which they are providing instruction. We will also notify parents if and when a teacher is teaching under an emergency or provisional status.
- **Provide parents opportunities to volunteer and participate in their child's class.** Parents will be encouraged to volunteer and participate in their child's class. They will be encouraged to participate whenever appropriate. Parents will be encouraged to attend Reading, Math, and STEM Family Engagement nights to learn strategies to assist their child at home.
- **Provide parents with Testing Transparency.** Capitan Municipal Schools will inform parents of all state required assessments as well as district assessments, the purpose of those assessments, and any additional assessment information. Students will take the state required NM-MSSA in ELA & Math, and NM-ASR, in science. Students in Kindergarten through Second grades will take the Istation assessment required for the BOY, MOY and EOY. The district assessments are the NWEA Maps

Growth in the areas of Reading, Math, Language, & Science. Students in Kindergarten through Fifth grade will take Istation monthly progress monitoring as well.

- **Provide parents with Language Instructional program information.** Capitan Municipal Schools will use Home Language Surveys to identify a child as an English Language learner and in need of English Language instruction. Students who are identified will be screened using the WIDA ACCESS assessment for English proficiency. Students needing English support will receive instruction from a TESOL certified teacher in addition to their classroom instruction focused on the areas of need for each student. WIDA ACCESS assessment will be given annually according to state requirements. Students who are needing an IEP, will follow the requirements for IDEA and all state and local requirements.

Parent Responsibilities

As parents, we will support our children's learning in the following ways by:

- Monitoring attendance.
- Making sure that homework is completed.
- Monitoring the amount of television my child watches.
- Volunteering in my child's classroom.
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Provide time for my child to read at least 30 minutes each day outside of the classroom
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.

Student Responsibilities

As students, we will share the responsibility to improve our academic achievement and meet State academic standards by:

- Do my homework every day and ask for help when I need to.

- Read at least 30 minutes every day outside of school time.
- Give my parents or guardian who is responsible for my welfare, all notices and information received by me from my school every day.
- Know my academic level and be able to discuss my progress.
- Take my education seriously, and take ownership of my own learning.

I have read the above School- Parent Compact and agree to uphold my responsibilities:

Student: _____

Parent/Guardian: _____

Classroom Teacher: _____

Title I Teacher: _____

Principal: _____

This policy was reviewed on **5/13/2024** and will be in effect through **May 30, 2025**. The school district will distribute this policy to all parents of participating Title I, Part A children on or before August 30, 2024. The policy can also be accessed through the Capitan Municipal Schools website at www.capitantigers.org

J.Vance Lee
Superintendent of Capitan Municipal Schools